

Cluny Women's College

(GOVT. AIDED)

8TH MILE,
KALIMPONG - 734 301
DIST. DARJEELING
WEST BENGAL, INDIA



Tele-Fax : 03552-257924 (O)
e-mail : principalwcc@gmail.com

Minutes of the IQAC Meeting: 03/07/2018

Ref. No. IQAC/CWC/12/2018

IQAC, meeting was scheduled on 3rd July, 2018 at Cluny Women's College in the Principal's chamber at 2:30 PM. The meeting was presided over by The Principal, Dr. R B Bhujel.

Agenda:-

1. Preparation of Routine (Class) for CBCS System and annual system (1+1+1) combined.
2. Discussion on upcoming Cultural events.
3. Discussion on Orientation programme for the new batch.
4. Discussion on Internal Grievance mechanism & anti ragging.

Resolution:

1. The routine Committee submitted final routine to be effective from 05.07.2018. The 45 minutes class for 2nd and 3rd years was adjusted to hourly classes in keeping with the CBCS system.
2. The cultural committee was assigned the responsibility of organising events such as Nepali Bhasa Manyata Diwas, Bhanu Jayanti, Independence Day and fresher's Welcome.
3. Orientation programme to be conducted for the first semester students on 5th July, 2018 at Declan Hall.
4. It was decided to raise awareness among the students about the consequences of ragging and its challenges by conducting specific programmes addressing the following issues and to create awareness among the students about the existing committees to handle such problems.

Internal Grievance Cell (IQAC)
Cluny Women's College
Kalimpong

Principal

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The meeting ended with vote of thanks to and from the chair.

Members present

signature

1. Dr. R.B. Bhujel
2. Bodhisattwa Khan
3. Dipesh Roy
4. Subhashis Mahalanabis
5. Amlan Lahiri
6. Dilu Darjee

B. Khan

Principal

CLUNY WOMEN'S COLLEGE
Kalimpong

Coordinator

Internal Quality Assurance Cell (IQAC)
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IQAC meeting minutes

Date- 2/11/2018

Ref. No. IQAC/CWC/13/2018

IQAC meeting was scheduled on 2nd November 2018 at Cluny Women's College in the Principal's chamber at 2 PM. The meeting was presided over by Principal Dr. R B Bhujel.

Agenda:-

1. Discussion on Minor Research Project
2. Discussion on Geography Laboratory instruments.
3. Maintenance and repair of Class rooms/ projector and green board.
4. Strategies for advance and slow learners

Resolutions:-

1. The Principal informed the house that the final installment for minor research project undertaken by Meherman Subba, Asst. Prof. of Nepali had been credited and would be transferred to the bank account of the concerned teacher.
2. The geography department required certain lab equipments for which Rs. 50,000/- (Fifty Thousand only) had been allotted by the college authority.
3. The Principal informed the house that repair work of class room/ projector (ICT), installation of Green Board had been done during the Puja vacation.
4. It was decided in the meeting to inform all the concerned departments to frame the required strategies for the improvement of advanced and slow learners. On the basis of internal assessment carried out by each department certain points needed to be followed

for slow and advanced learners. It was decided that for the advanced learners' special


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Coordinator

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attention need to be given like promoting them in departmental seminar presentation. debate competition and supplying of advanced study materials. For the slow learners special remedial classes need to be conducted after the regular class hours and each department would conduct the classes by themselves.

The meeting concluded with vote of thanks to and from the chair.

Members present

signature

1. Dr. R.B. Bhujel
2. Bodhisattwa Khan
3. Dipesh Roy
4. Subhashis Mahalanabis
5. Amlan Lahiri
6. Dilu Darjee

B. Khan
[Signature]
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[Signature]

[Signature]
Principal

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Minutes of the IQAC meeting held on 26th June 2019

Ref No IQAC/CWC/14/2019

A meeting of the IQAC was held in 26th June 2019, in the Principal's chamber at 1:30pm. The meeting was presided over by the college Principal, Dr. R. B. Bhujel.

Agendas:

1. Introduction of add on programmes.
2. Discussion on co-curricular activities.
3. Preparation and approval of academic calendar & online admissions.
4. Discussion on appointment of guest faculty & new semester classes.
5. Any other matters.

The following members were present for the meeting:

Names

Signature

1. DR. R B Bhujel
2. Mr. Dilu Darjee
3. Mr. Dipesh Roy
4. Mr. Bodhisattwa Khan
5. Mr. Arman Lahiri
6. Mr. Subhasis Mahalanabis

Bhujel
Daru
Roy

Daru
Roy

Bhujel
Coordinator

Internal Quality Assurance Cell (IQAC)
Cluny Women's College
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Bhujel
Principal

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Resolution:

1. The IQAC resolved to celebrate International Yoga Day by bringing a Yoga expert to teach the students and faculty the basics of Yoga. Motivating students to participate in different competitions such as debate, elocution etc within and outside the college.
2. The college N.S.S units I & II submitted their report of the observation of World Environment Day. The committee congratulated them on their performance and requested the Cultural Committee and concerned departments to observe and celebrate birth anniversaries of eminent personalities and all such events. Organization of NSS camp with different activities.
3. The Teachers Council has been entrusted with the designing the academic calendar and preparation of routine. The Admission Committee has been entrusted with the responsibility of looking after the process of online admission and getting in touch with the college software developing team. Motivating students for different kinds of sports and games competition within and outside the college.
4. The Principal informed the house that keeping in mind the shortage of teaching faculty, an interview had been conducted as per UGC norms and two guest lecturers had been appointed by the college authority. The official dates for commencement of the 3rd and 1st semester were declared by the Principal.
5. It was decided that the Orientation programme would be addressed by the Principal and then the members of the Disciplinary Committee would brief the students regarding the rules and regulations to be followed by the students in the college.

The meeting ended with vote of thanks to and from the chair.


Principal

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Coordinator

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