



Cluny Women's College

8th Mile, Kalimpong - 734301

West Bengal, INDIA

(Established & Administered by Sisters of St. Joseph of Cluny)

W.B. Govt. Aided Christian Minority College Affiliated to NBU & recognized by UGC under section 2(f) & 12(B)

Tele-Fax.: 03552 - 257924 (O)

Email: principalcwc@gmail.com

cwc@rediffmail.com

Ref. No.:

Date:

ADMISSION NOTICE

ADMISSION TO B.A / B.COM. / B.C.A. 1st SEMESTER COURSES

2025 – 2026 SESSION IS SCHEDULED AS FOLLOWS

| SL. NO. | DETAILS FOR FOUR YEARS UNDER GRADUATE COURSES | DATE |
|---------|---|--------------------------------|
| 1. | Date of Opening of filling in of Online Application Forms | 05.05.2025 |
| 2. | Last Day / Closing of filling in of Online Application Forms | 08.06.2025 |
| 3. | Publication of 1 st MERIT LIST for all Major Courses | 09.06.2025 (pm) |
| 4. | Date of Payment of Admission Fees for Selected Candidates from 1 st Merit List <u>FOR B.A. , B.Com & BCA MAJOR Courses</u> (Online Payment) | 10.06.2025 To 15.06.2025 |
| 5. | Direct Admission to B.A 3 Year UG Program (MDC) (No Merit List will be generated for this course) | From 10.06.2025 onwards |
| 6. | Publication of 2 nd Merit List for all Major Courses | 16.06.2025 |
| 7. | Date of Payment of Admission Fees for Selected Candidates from 2 nd Merit List <u>FOR B.A. MAJOR Courses</u> (Online Payment) | 17.06.2025 To 24.06.2025 |
| 8. | Publication of 3 rd Merit List (if required) <u>(If required)</u> | 25.06.2025 |
| 9. | Date of Payment of Admission Fees for Selected Candidates from 3 rd Merit List <u>FOR B.A. MAJOR Courses</u> (Online Payment) | 26.06.2025 To 28.06.2025 |



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10. **Direct Admission to B.A, B.C.A & B.COM MAJOR COURSES will be held from 30.06.2025 to 08.07.2025 as per availability of seats.**
11. Admission fees to be paid by Debit card / Credit Card / Net Banking through the college online admission portal. The **College shall not be held responsible** in case of failure of payment, failure in download/print of receipt, cash-deducted but non-payment etc. Payment of fees does not guarantee admission. Admission will be confirmed only after verification of all required documents and fulfilment of eligibility criteria. Any concealment or incomplete/false information or illegible upload of requisite documents, or any discrepancies in the original documents will lead to **cancellation of the candidature** at any point of time the discrepancy is discovered even after the payment of fees. No fees will be refunded in such cases.
12. **Physical verification of Documents in College Office from: 09.07.2025 – 12.07.2025**

All students are notified to bring their **ORIGINAL DOCUMENTS** along with photocopies as listed. Please bring **3 recent passport size photographs** taken against a plain background.

ORIGINAL DOCUMENTS TO BE PRODUCED AT THE TIME OF VERIFICATION

(A) CLASS X

1. Admit Card (with 2 xerox copies) OR (BIRTH CERTIFICATE if the same is not mentioned in the Admit Card)
2. Mark Sheet (with 2 xerox copies)
3. Pass Certificate (with 2 xerox copies)

(B) CLASS XII

1. Admit Card (with 2 xerox copies)
2. Mark Sheet (the back side of the Marksheet must be stamped by the college with admitted date) – (with 2 back to back xerox copies)
3. Pass Certificate (with 2 xerox copies)
4. Original MIGRATION Certificate - for ISC, CBSC, NIOS, BHUTAN BOARD
5. Transfer Certificate (with 1 xerox copy)

(C) OTHER DOCUMENTS

1. ST/SC/OBC (A)/(B) Certificate (or Provisional Certificate)- (with 2 xerox copies)
2. PERSON WITH DISABILITY Certificate (If applicable with 1 xerox copy)
3. BPL Card (or Provisional Certificate) (with 1 xerox copy)
4. Aadhar Card (with 2 xerox copies).
5. Admission Application Form & Fees receipt (1 xerox copy each)

BEGINNING OF CLASSES FOR 1ST SEMESTER: 14.07.2025

Dr. Sr. Pushpa Michael
30/05/25

Dr. Sr. Pushpa Michael

PRINCIPAL
Principal
Cluny Women's College
Kalimpong